



COLD LAKE AERODROME WAITING LIST APPLICATION FORM

APPLICANT INFORMATION		
Applicant Name:	Application Date:	
Address:	City:	Province:
Postal Code:	Phone #:	Cell/Alternate #:
Email:		

TIE DOWN LEASE PROPERTY INFORMATION
Aerodrome Address: Legal: SW-29-63-2-W4M; 792 1554 Rural Serviceable Address: 63407 Range Road 425

<input type="checkbox"/> LAND LEASE:	AREA DESCRIPTION
Proposed Development on Land: (eg. Hangar or Business):	
Required Lease Area Min: Size: _____m X _____m	Do you currently have a lease space at the Aerodrome: <input type="checkbox"/> Yes <input type="checkbox"/> No

<input type="checkbox"/> TIE DOWN LEASE:	AIRCRAFT DESCRIPTION
Lease Area for Aircraft Tie Down:	Length of Lease Required (min 1 month, max 3 years):
Type of Aircraft:	Aircraft Registration / Call ID:
Aircraft Length:	Aircraft Wingspan:
Plug In Required: <input type="checkbox"/> Yes <input type="checkbox"/> No	Do you currently have a tie down space at the Aerodrome? <input type="checkbox"/> Yes <input type="checkbox"/> No

<i>The Waiting List applicant will have 15 business days to accept or reject an offer on a lease area and complete a lease application form with required documents.</i>		
I/ we hereby declare I/we have reviewed and understand the conditions/terms of the City of Cold Lake Aerodrome Lease Policy 143-OP-12 and Cold Lake Aerodrome User Policy 144-OP-12 and that the use of the aerodrome for the lease area as identified in this application will be conducted in accordance with the policies. I/we further declare that I/we will notify the City of Cold Lake Airport Authority/ Manager of any proposed changes or information changes to this application.		
Date signed:	Print name:	Signature of Applicant:

Checklist of Submission Requirements

- \$100.00 Deposit*** (Cheque/Debit/Cash)
- Completed and Signed form**

* The deposit in full will be either applied to the lease fee, or if requested, to be returned with an administrative fee of \$50.00.

Important Notice:

Applicants will be added to the waiting list based on the order the waiting list application form and deposit are received by the City other than the exceptions as noted in the City of Cold Lake Aerodrome Lease Policy 143-OP-12

The applicant has no right to lease or use the property until an agreement or lease has been signed by both parties and fully executed.

OFFICE USE ONLY

Date Received:	Received By:	<input type="checkbox"/> Approved <input type="checkbox"/> Rejected
Receipt #:	Signature of Airport Authority/ Manager:	
Wait List #:	Date Lease Space Offered:	
Date Phoned:	Date Emailed:	Date Formal Letter Sent:

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