

2011 - 2012  
Annual  
Report



# Did you know?

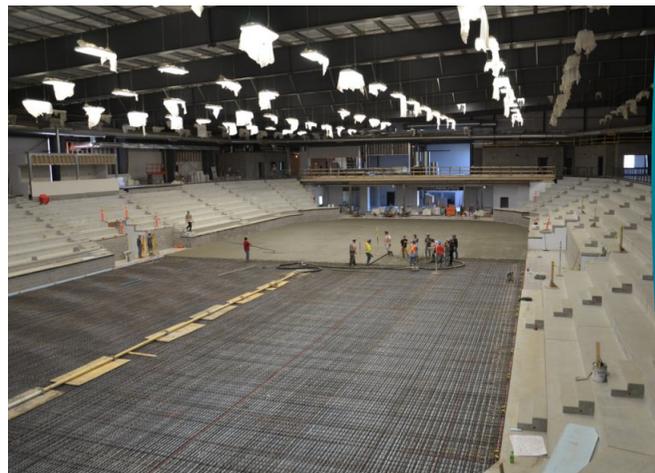
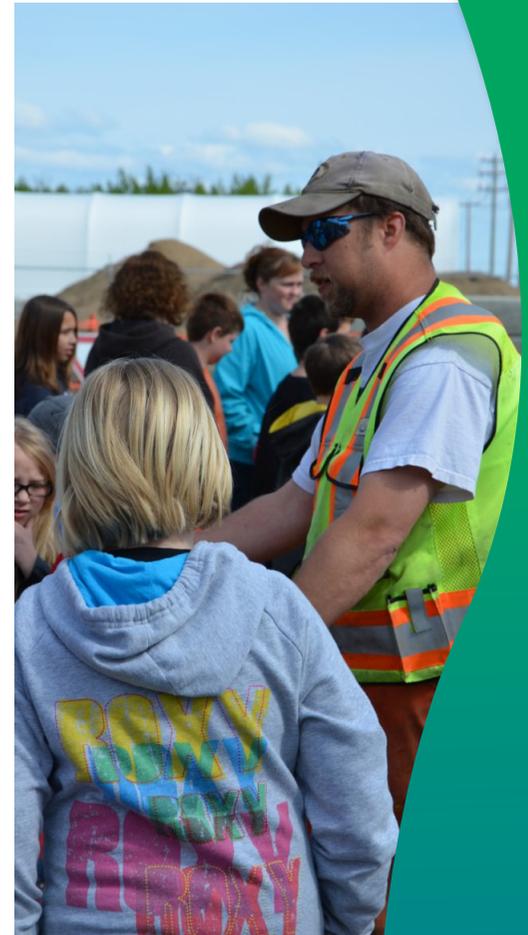
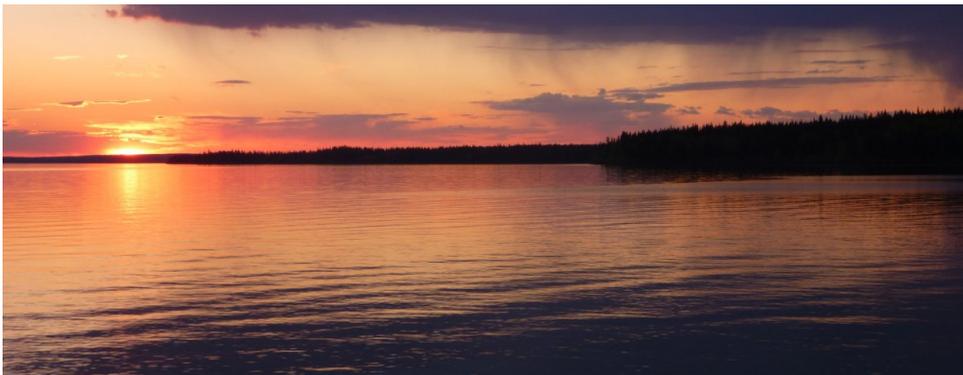
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# About the annual report

Every year, the City of Cold Lake puts out an annual report to reflect back on what happened in the community. The annual report is a chance for the City to present residents the final numbers on expenditures, and to look at where we were - and where we wanted to go - when the year 2011 drew to a close.

Take a look through this book to find out what your elected officials and City administration were up to throughout 2011 and a little about the priorities they had set for 2012. With the growing population, major infrastructure projects coming online and increase in community events and programs, the City is excited to share all it has to offer with its residents and visitors.



# Message from the Mayor

On behalf of myself and council, I would like to extend a warm thank you to all residents in the City of Cold Lake for the support they've shown the City in 2011. There have been many changes in our community: A new facility, the community Event Arena, went up. An old building, the South Arena, came down. Major road upgrades such as the twinning of Highway 28 made great progress and, of course, the agreement to retain tax revenue from the Cold Lake Air Weapons Range was signed with the Province of Alberta.

These projects are changing the way the City of Cold Lake looks and operates and are a sign of the challenging, but exciting, times ahead.

With the growing population and demand for services in our community, City Council and administration are working hard to upgrade our infrastructure and develop the City to sustain itself during the current and upcoming growth. Residents and visitors to the City will notice a lot of construction happening throughout the area on roads and other infrastructure.

The additional tax revenue being collected through the Cold Lake Air Weapons Range is helping to pay for necessary upgrades. Over the next 10 years, people will see a huge change throughout the community. The City will experience some growing pains along the way, but opportunities will continue to present themselves as we fix our ailing infrastructure, and then prepare to move forward.

Being able to continue and enhance the level of service provided to our residents takes a lot of hard work. I'd like to take this opportunity to thank all City employees for their continued dedication to the organization. They are the driving force behind the continued success of our municipality.

Yours,



Craig Copeland  
Mayor, City of Cold Lake



# City Council

City of Cold Lake Council kept busy in 2011 and is looking forward to a very busy and challenging 2012 and 2013. In effort to provide clear direction to administration and manage resources Council frequently reviews the list and sets priorities. Some highlights from the 2011/2012 corporate priorities include:

- **Cold Lake Air Weapons Range Transition** – In 2011, the City of Cold Lake signed a five (5) year agreement with the Government of Alberta to receive tax revenue and transition the Cold Lake Air Weapons Ranges (now being referred to I.D. 349) to the City of Cold Lake. To see more details on the agreement, go to page 13. Since the agreement the City of Cold Lake has entered into service contracts to assist the province in delivering day-to-day services to Cold Lake Air Weapons Range.

- **10-Year Capital Re-Investment Strategy** – With a new funding model, Council made the commitment to hold taxes for the next three (3) years and commit to significant capital investment to assist in the many infrastructure challenges in Cold Lake. Council challenged administration to come up with a long-term plan to tackle the many problems residents in Cold Lake face because of the failing infrastructure. In the quarter of 2012, administration worked with Council to establish an understanding of the needed capital projects and funding limit thresholds. Subsequently, the City flushed out a ~\$270 million capital investment strategy over the next ten (10) years. In July 2012, the public had an opportunity to review the draft plan provide feedback to Council.

- **Annexation** – The City of Cold Lake is in full swing in preparing the necessary documentation for submission to the Municipal Government Board to adjust the municipal boundaries of Cold Lake to address development challenges and reflect infrastructure needs.

- **Cold Lake Regional Utility Services Commission Governance (CLRUSC)** – Major infrastructure project is challenging the CLRUSC. Council has expressed concern with respect to the commission's viability as the need for the City of Cold Lake to financially assist in projects that are not owned by the City of Cold Lake. The City of Cold Lake has requested for the commission to review its governance structure to ensure that it is appropriate in servicing its customers which includes Cold Lake.

- **Commercial Air Services** – The City of Cold Lake has hosted various meetings with industry partners and commercial passenger air services providers. This was an essential step to ensure that the next passenger air service that establishes in Cold Lake is sustainable. Cold Lake is assisting the industry in facilitating dialogue and the preparation of a business model that will attract passenger air services.



# Message from the City Manager

The City of Cold Lake is currently implementing a very extensive capital re-investment of infrastructure. The development and follow through of this plan would not have been without the new revenue stream from the Cold Lake Air Weapons Range. The extensive list of projects is simply too long to list. As ground breaking begins for major capital infrastructure projects, the excitement can be felt throughout the community. It's truly a reality.

Ramping up and bringing these projects online doesn't happen overnight. The planners and engineers working for the City are working tirelessly to bring these projects online as quickly as possible. City Council is looking to support administration by considering the approval of a multi-year capital budget. This will enable the City to plan and engineer projects ahead of schedule and deliver them in a more responsive manner.

To achieve this, the City has facilitated the creation of a ten (10) year capital reinvestment strategy and financial impact model.

The reality of the projects also plays a vital role with the staff that are maintaining tired infrastructure that are well beyond their life cycles and capacities. The key to their success is ensuring that they have the tools and resources to do what is being expected of them. The staff continue to do an admirable job with available resources available to them.

Cold Lake has really become a progressive and very fast paced community. It is exciting to be part of this community and being the Chief Administrative Officer is especially rewarding.

I wish to invite the community to become friends of the City on Facebook. Updates are made daily about events, programs and projects throughout the City. Go to [www.coldlake.com](http://www.coldlake.com) and click on the Facebook logo to be directed to the City of Cold Lake Facebook page.



# City Administration



Doug Parrish  
General Manager of  
Public Services

- Family & Community Support Services
- Seniors
- Museum
- Growth Management
- Community & Neighborhood Planning
- Strategic Land Development Planning
- Arenas and Sports Field Programming
- Information Centre/RV Park
- Cold Lake Energy Centre
- Development and Building
- Land Proposal Reviews
- Alberta Building Code Compliance
- Licensing and Permits
- Emergency and Protective Services
- Parks & Open Space
- Facility Maintenance



Linda Mortenson  
General Manager of  
Corporate Services

- Budget
- Customer Service
- Human Resources
- Information Technology
- Finance Administration
- Legal Services
- Property Assessment
- Insurance and Risk Management
- Record Management and Retention
- Cemetary
- Library
- Taxation
- Utilities
- Freedom of Information and Privacy
- Occupational Health and Safety
- Bylaws and Policies
- Investments



Azam Khan  
General Manager of  
Infrastructure Services

- Water and Waste Water Treatment
- Fleet Maintenance
- Roadway Maintenance
- Airport Operations
- Water Distribution and Sewer Collection
- Integrated Waste Management
- Engineering Reviews
- Capital Infrastructure upgrades
- Development of Engineering Standards
- Federal & Provincial Environmental Compliance
- Geographical Information System
- Asset Management

# Where your tax dollars go

If your home is assessed at \$300,000, your approximate tax bill in 2011 was \$2,835.

75% of this is municipal tax, which covers administration, emergency services, infrastructure, public health and welfare, planning and economic development and recreation and culture at the City level.

24% of this is education tax, which is levied by the provincial government and provides the province with a stable source of revenue to fund education province wide.

1% of this is the Lakeland Seniors Foundation requisition. The money collected through this requisition is used to fund improvements to seniors' lodge accommodations in the Cold Lake - Bonnyville area.



Infrastructure:  
**47 cents**



Recreation &  
Culture:  
**19 cents**



Administration:  
**14 cents**



Emergency  
Services:  
**12 cents**



Planning &  
Economic  
Development:  
**5 cents**



Public Health  
& Welfare:  
**3 cents**

The stacks of pennies illustrate the municipal services provided per dollar of expenditure by the City. It includes principal repayment on debt, but does not include amortization expenses, as these were not funded.

# Statement of Operations

REVENUES	<u>BUDGET</u>	<u>2011</u>	<u>2010</u>
Development Levies	---	745,283	434,713
Fines	100,000	110,361	113,890
Franchise and Concession Contracts	650,628	661,029	642,537
Government Transfers	1,092,756	1,306,633	2,543,294
Licenses and Permits	371,000	410,191	286,112
Net Taxes Available for Municipal Purposes	15,551,091	15,740,622	14,734,102
Other	97,001	232,412	323,612
Penalties and Cost on Taxes	132,000	208,931	213,326
Rentals	675,200	685,772	592,194
Return on Investments	50,000	406,930	564,329
Sales and User Charges	6,277,157	6,394,318	6,123,800
<b>Total Revenues</b>	<b>24,996,833</b>	<b>26,956,482</b>	<b>26,571,909</b>
<b>EXPENSES</b>			
Administration	2,956,486	2,814,521	2,738,719
Amortization of Tangible Capital Assets	---	4,588,638	4,625,583
Fire and Emergency Services	671,443	609,718	610,841
Legislative	326,600	336,526	230,931
Other	3,188,129	32,500	151,674
Planning and Development	1,228,183	1,177,978	1,116,688
Police and By-law Enforcement	2,297,569	2,247,740	1,810,328
Public Health and Welfare	661,672	813,771	732,743
Recreation and Culture	4,386,945	3,964,818	4,605,976
Transportation Systems	3,639,739	3,922,211	3,228,923
Utility Systems	5,640,067	6,343,968	7,082,219
Loss on disposal of assets	---	378,688	417,024
<b>Total Expenses</b>	<b>24,996,833</b>	<b>27,231,077</b>	<b>27,351,649</b>
Deficiency of Revenues Over Expenses before Other	---	274,595	779,740
Government Transfers for Capital	---	12,950,783	8816,923
Public Contributions for Capital	---	2,841,711	---
<b>Excess of Revenues Over Expenses</b>	<b>---</b>	<b>15,517,899</b>	<b>8,037,183</b>
Accumulated Surplus, Beginning of Year, as Previously Stated	---	157,306,041	43,398,429
Prior Period Adjustment	---	---	5,870,429
<b>Accumulated Surplus, Beginning of Year, Restated</b>	<b>---</b>	<b>---</b>	<b>149,268,858</b>
<b>ACCUMULATED SURPLUS, END OF YEAR</b>	<b>---</b>	<b>172,823,940</b>	<b>157,306,041</b>

ended.

# Statement of Financial Position

<b><u>FINANCIAL ASSETS</u></b>	<b><u>2011</u></b>	<b><u>2010</u></b>
Cash and Short-term deposits	17,580,575	27,562,606
Taxes and Grants in Place of Taxes and Other Receivables	830,807	621,603
Other Accounts Receivable	5,323,570	2,199,614
Land Held for Resale	1,792,000	2,135,800
Long-term investments	14,002,975	4,518,148
<b>Total Financial Assets</b>	<b>39,529,927</b>	<b>37,037,771</b>
<b><u>LIABILITIES</u></b>		
Accounts Payable and Accrued Liabilities	9,285,701	6,866,389
Deposit Liabilities	1,479,641	741,694
Deferred Revenue	10,173,174	12,367,349
Employee Benefit Obligations	604,265	483,711
Long-term Debt	19,707,934	20,852,665
<b>Total Liabilities</b>	<b>41,250,715</b>	<b>41,311,808</b>
<b>NET FINANCIAL ASSETS (DEBT)</b>	<b>(1,720,788)</b>	<b>(4,272,037)</b>
<b><u>NON-FINANCIAL ASSETS</u></b>		
Tangible Capital Assets	174,318,404	161,399,291
Inventory of Supplies and Materials	204,127	149,943
Prepaid Expenses	22,197	30,844
<b>Total Non-Financial Assets</b>	<b>174,544,728</b>	<b>161,580,078</b>
<b>ACCUMULATED SURPLUS (see breakdown on next page)</b>	<b>172,823,940</b>	<b>157,306,041</b>

## **DEBT LIMIT PROJECTIONS**

Debt Limit, Dec. 31, 2011	38,393,774
Total Debt, Dec. 31, 2011	(19,707,934)
Unused portion of debt limit, Dec. 31, 2011	18,685,840
Debentures to be paid in 2012	1,209,064
New debentures to be taken in 2012	12,325,000
Overdraft - Line of Credit	1,000,000
Projected Debt Limit, Dec. 31, 2012	6,569,904



# Statement of Financial Position

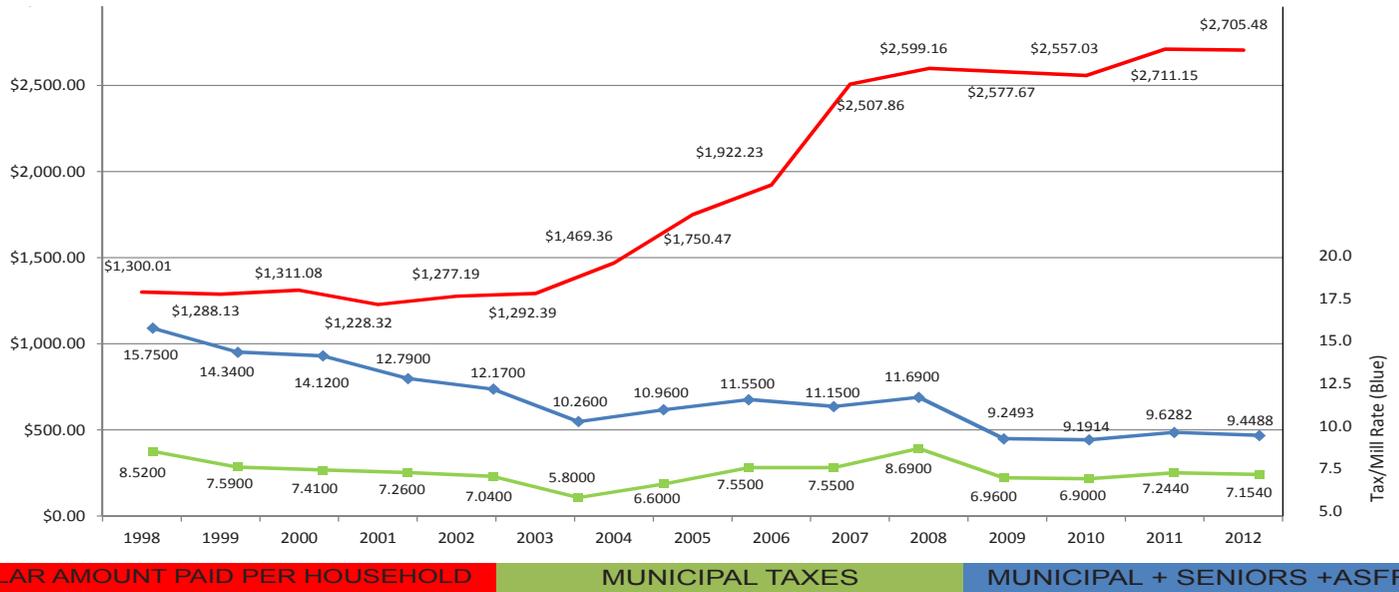
## BREAKDOWN OF ACCUMULATED SURPLUS AS OF DECEMBER 31, 2011

Accumulated Surplus, Dec. 31, 2011		172,823,940
Equity in Tangible Capital Assets		154,610,470
Balance of Accumulated Surplus, Dec. 31, 2011		18,213,470
Surplus restricted by legislation or binding agreement		-3,645,773
Surplus restricted internally for projects	---	
Administration	163,000	
Non-profit groups	295,677	
Parks, Sports Fields and Green Spaces	126,836	
Snow Removal	214,000	
Roads	452,722	
Infrastructure	576,969	
Vehicles and Equipment	1,018,270	
Facilities	586,561	
Total Internally restricted surplus, Dec. 31, 2011		-3,434,035
Non-cash Items		-8,172,701
Unrestricted Surplus, Dec. 31, 2011		2,960,961

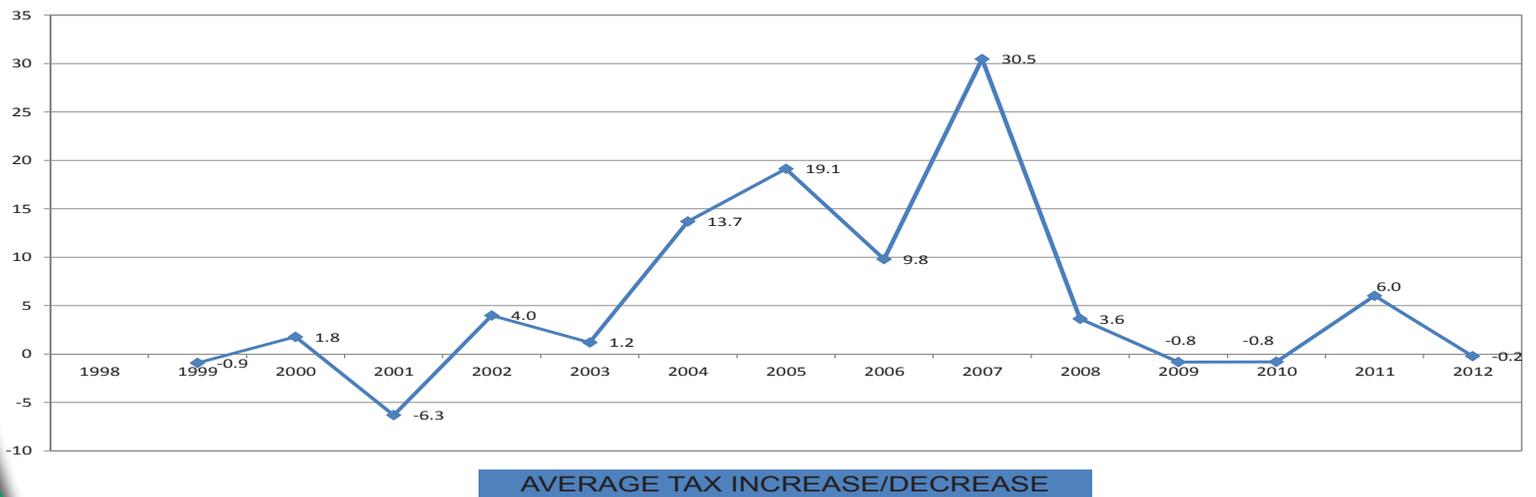


# A few points on property tax

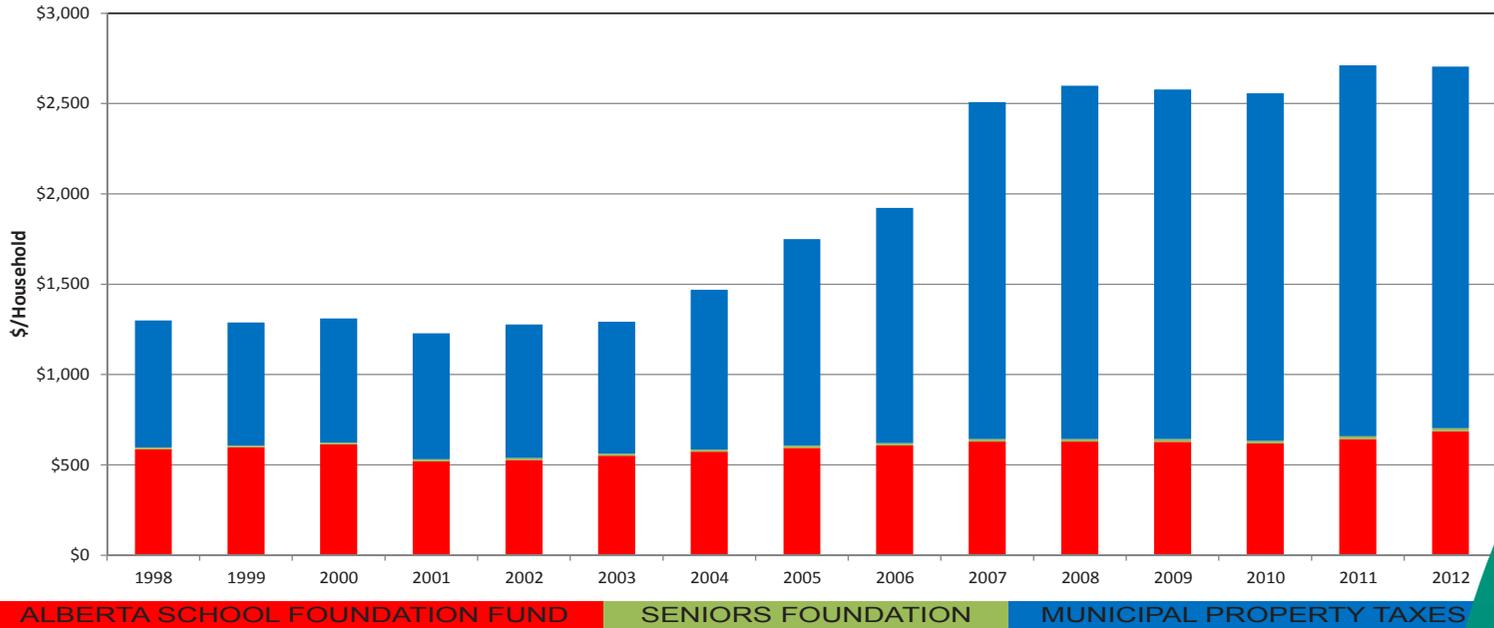
The average property tax paid per household in Cold Lake from 1998 to 2012 is shown below. The figures include Municipal Property Tax, Provincial School Requisitions and Seniors Requisitions from the Province of Alberta. The blue line depicts the total tax percentage inclusive of municipal taxes, Seniors Fund and the Alberta School Foundation Fund.



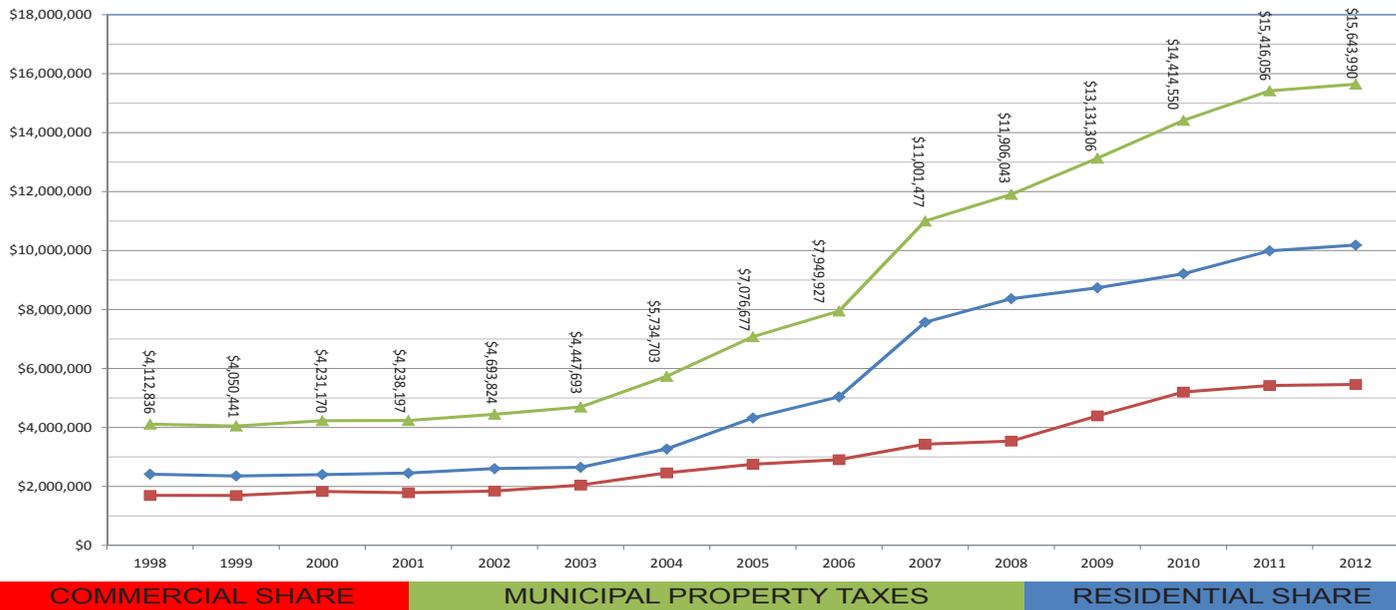
The amount of property tax paid can vary depending on the tax rate and developments in the community, including both residential and commercial properties. The philosophy on which types of property should either benefit from a tax decrease or bear a tax increase also has a significant impact. Property taxes are based on market value, including land and improvements. The municipal property tax rates are set annually by City Council. The graph below shows the average tax increase or decrease.



The graph below provides a further understanding of the property taxes paid per household as it depicts a breakdown of the three (3) levels of property taxes: Municipal Property Taxes, Alberta School Foundation Fund and the Seniors Foundation.



The graph below depicts the total property taxes and how they are collected between residential and commercial properties. The Commercial Share and Residential Share add up to the Total Municipal Taxes. This data does not include the Alberta School Foundation Fund or the Seniors Fund.



# A Year of Change

Cold Lake City Council signed a memorandum of understanding with the province on September 20, 2011 that would change the future of the City.

For two terms, Cold Lake City Council had made the sustainability of the City its prime focus.

Councillors engaged in regional negotiations, provincially mandated mediation with the city's neighbours, took a serious look at dissolving the city, and were subjected to a provincial inspection of the city and the way it was being run.

Cold Lake City Council held that ever since the municipality was formed by amalgamating the tri-towns (Cold Lake, Grand Centre and Medley), its boundaries were drawn in such a way that it was destined to suffer the negative impacts of rapid industrial growth without gaining the financial resources to meet the resulting pressure.

Expansion in the nearby oil patch would draw more people to the urban municipality of Cold Lake, stressing roads and a sewer system that already needed



repair, while at the same time requiring even more infrastructure to handle the growing population's needs.

The Cold Lake Air Weapons Range MOU created an Improvement District including the Cold Lake Air Weapons Range and four townships to its north.

Taxes from the district are collected by the province and distributed to various municipalities based on the MOUs signed. The intent of the Cold Lake MOU is to ensure that the City can meet its infrastructure needs while remaining an affordable and attractive place for military members to live - up to 2011, 4 Wing Cold Lake was the largest employer in the City.

## **An outline of the MOU is as follows:**

- **Lac La Biche will receive \$5 million from the range in year one of the deal. Its portion will decrease by \$1 million a year. In 2017, Lac La Biche will no longer receive any funds from the weapons range. It is expected that land gained south of the county will provide enough of a tax base to meet or exceed the revenue the county had received from the weapons range by that time.**
- **The MD of Bonnyville, which maintains a road used to access the weapons range, will receive 600,000 in the first year of the deal. Its share of the revenue will increase by \$100,000 a year until the final year of the deal, when its share of the revenue will reach a maximum of \$1 million.**
- **The City of Cold Lake will receive the balance of the revenue. In 2012, that sum is expected to be \$11 million.**

The revenue from the Cold Lake Air Weapons Range has allowed City Councillors to pledge that taxes will not increase for three years: Part of their commitment to making the city an affordable place for everyone to live. It also allowed council to begin planning a 10-year capital plan that will help fix the city's infrastructure and build a solid foundation upon which Cold Lake can continue to grow. While many challenges may still lie ahead for the city, Council's hopes are buoyed by the new reality that the city now has the resources it needs to meet them head on.

# Cold Lake Marina

The Cold Lake Marina is a major gathering place for residents and visitors to the community. With 265 berths, the Cold Lake Marina remains the largest inland marina in Western Canada. In 2011, all boat slips were sold out with the exception of early spring and late fall spaces. In the spring of 2012, the City began its first stage of a three year pier replacement program. Each year for three years, the City will be replacing two piers per year. This will make the slips wider and more accommodating for the larger boats being purchased. The City is doing it's best to provide its boaters with a safe and secure Marina as safety is a priority within the community. Another project that the City has initiated is the Cold Lake Marina Expansion Study. Moffatt and Nichol, a world class company with offices in Vancouver has been contracted to design a master plan for the Marina expansion. A full report is expected to be available by the end of 2012.



# Cold Lake & District FCSS

In partnership with the community, FCSS provides locally driven preventative social initiatives which are based on current issues and aim to improve the quality of life for individuals and families.

In 2011, FCSS introduced the free, searchable online database of volunteer opportunities in Cold Lake. These volunteer opportunities can be found at [www.govolunteer.ca](http://www.govolunteer.ca). Throughout the year, FCSS has been working to develop Memorandums of Understanding with local groups utilizing volunteers so that they can get their positions posted to the site. To date, 11 organizations have completed this process. We hope for additional organizations to be added through 2012.

Cold Lake and District Parent Link Centre (PLC) continues to grow at its new location within Cold Lake and District FCSS. The number of participating families is growing exponentially and the issue of space is quickly becoming the largest concern impacting future growth at the centre. The Cold Lake and District Parent Link Centre is happy to report that it had more than 8,000 visits during regular programming in 2011 with an additional 1,500-plus visits during evening and weekend programming.

FCSS Staff provide support to a number of community committees and working groups including:

- Cold Lake Interagency Group
- East Zone Interagency Partnership Meetings
- Cold Lake Disaster Services/ Disaster Social Services
- Lakeland Parent Link Network
- Cold Lake Bully Free Committee
- Cold Lake Welcoming Communities Initiative
- Leaders of Tomorrow Project Committee
- A Better Way, Men's Group Steering Committee



## NATIONAL FAMILY WEEK

Each fall, during the first week of October, Canadians in communities across the country come together for local celebrations during National Family Week. The week provides an opportunity to celebrate families and reflect on their importance in our lives. This past October Cold Lake and District FCSS hosted the 2nd Annual National Family Week Kick Off event. The event saw more than 400 people in attendance and included a Family Spelling Bee, Petting Zoo, Community BBQ, Music, Crafts and so much more.



### PLANNED FOR 2012

- Support to community groups in the area of volunteer recruitment, retention and development;
- Increased and improved services to seniors;
- Development of programs and services for older youth (Grade 6+);
- Action on the priorities identified in the 2011 Community Social Needs Assessment;
- Enhancement of the Parent Link Centre with an indoor play structure.



## Imagine Cold Lake Strength Based Community Assessment

City of Cold Lake



# Parks & Recreation

The City of Cold Lake's Park & Recreation department's role is to bring recreation and education to the members of the community. It provides exemplary customer service to our members and anyone visiting our City. The department works together as a team to make the City's facilities inviting by coming up with recreation programs for seniors, adults and children. The Cold Lake Energy Centre is the venue and host for many events in the community. Everything from concerts to trade shows, comedians to the annual Lobstar Bash. It is the role of the Energy Centre to provide a place where people can come and feel good about themselves while learning to live an active lifestyle.



Some of the main events hosted every year by the Parks & Recreation department include:

- Canada Day - The 2011 Canada Day at Kinosoo Beach was one of the most successful events of the year. A combination of great weather and great events brought a number of people out to celebrate Canada Day. There was some local performances, Gustavo the Impossible, games and activities for children, a parade, the band Hale Hale and other events.
- Aqua Days - Every year, Aqua Days is hosted in early August. In 2011, activities such as sand castle building, water balloon toss, water gun tab, slip 'n slide and a water slide were at Kinosoo Beach for the public to enjoy. On stage, attendees got to enjoy Giorgio and two magic show. Vendor's such as Marlow's Kayak and Canoe

rides, ATCO, the Froster Team and Sweet Tooth were in attendance to provide their services.

- Community Registration Day - This year's Community Registration Day was held at JJ Parr Sports & Recreation Centre on 4 Wing. This event allows Cold Lake and area residents a chance to register for recreation, education and leisure activities all at one location.
- Santa Claus Parade - Every year, the City hosts the Santa Claus Parade down main street and enters a float in it as well with Santa Claus as the guest of honor.
- Summer Day Camp - Every summer, the City hosts a summer day camp for kids at the Cold Lake North Arena. Field trips, swimming, sports and crafts were just a few activities kids get to enjoy.
  - No School Fitness Fridays - This is a brand new program for 2011. One Friday a month, a fitness camp is held for children aged 6 to 12 at the Cold Lake Energy Centre. Those who attend get to go swimming, do step classes, skate, gymnastics, dodge ball, sledding and more.

In 2011, the City of Cold Lake continued to prove that it is an entertainment hub by hosting the following events:

- Our Lady Peace
- Chamber of Commerce Trade Show
- Hearts for Healthcare Gala
- Cold Lake High School Graduation
- Portraits of Honor
- Remembrance Day Ceremony
- Relay for Life
- New Year's Eve Party
- Roctoberfest
- EFC Fighting Championship
- CMT Hitlist Tour
- Finger 11
- Dr. Hook



# Imperial Oil Place

In the Fall of 2012, the City of Cold Lake will be opened Imperial Parks Phase 2 - Imperial Oil Place. This 1300 seat arena will not only host hockey, figure skating and other rink activities, but also events such as concerts and comedians. This project has been made possible by the many groups and individuals who made donations.



A & A Glass  
Action Plus Flooring  
Alberta Centennial Legacies  
Alberta Lottery Fund  
Ansell's Refrigeration and  
Heating Ltd.  
Appara Shoes  
Assante Wealth Management  
ATB Financial  
B & R Eckel's Transport Ltd.  
Baker Petrolite  
BonaVista Petroleum Ltd.  
Bonnyville Verterinary Clinic  
Boston Pizza  
Canadian Natural Resources Ltd.  
Canadian Tire

Cenovus  
Champion Technologies Ltd.  
Centre Animal Hospital  
Chevroke Developments Ltd.  
CIBC  
City of Cold Lake  
Clark's General Store & Eatery  
Cold Lake Agricultural Society  
Cold Lake Atom Hockey Tier 1  
Cold Lake Chiropractic & Wellness  
Centre  
Cold Lake Chrysler  
Cold Lake Eyecare  
Cold Lake Ford  
Cold Lake Home Hardware  
Cold Lake Liquors Ltd.

Cold Lake Minor Hockey  
Cold Lake Recycling Centre  
Cold Lake Sun  
Coldwell Banker  
Concord Well Servicing  
Contain Enviro Services Ltd.  
Co-operators  
Corks & Caps  
Crescent Point Energy Corp  
Digital Connections Inc.  
Doherty Insurance Ltd.  
E Construction Ltd.  
Electric Services Ltd.  
EnCana  
Esso Car Wash - Cold Lake  
Flint Energy Services Ltd.  
Furniture Galaxy  
Government of Alberta  
Grand Centre Lions Club  
GCHS 'Class of 2005'  
Grey Munday Stolfa Wowk LLP  
Hamel's Meats & Catering Ltd.  
Husky Group of Companies  
Imperial Oil  
Inter Pipeline Fund  
J.D. Collision (2007) Ltd.  
Jen's Engraving  
Jester Paint & Office Supply Ltd.  
Jim's Milk Sales  
Ketron Construction Ltd.

Kia Motors  
Knelsen Sand & Gravel Ltd.  
K-Rock 95.3  
Lafarge Canada Ltd.  
Lake City Motors Products Ltd.  
Lakeland Credit Union  
Lakeland Petroleum Services Co-op  
Ltd.  
Lakeland Rugby/Cold Lake Penguins  
Leighton & Jennifer Grey  
Lockhart Pearman Retirement &  
Estate Planners  
M.D. of Bonnyville  
Mach 1 Cycle and Sports  
Made in Canoe  
Mark's Work Wearhouse  
Northern Lights Lions Club  
NuVista Energy Ltd.

OK Tire  
Original Joe's  
OSUM  
Pals Surveys & Associates  
Paramount Energy Trust  
Portage College Todd Drake Williams  
Primco Dene Group of Companies  
Quinn Contracting Ltd.  
Re/Max Cold Lake 2000 Realty  
Realty Executives  
Reid Family  
Riders Connection  
Rona  
Ross & Sylvestre LLP  
Safe Grad 2006  
Scotiabank  
Scott Builders Inc.  
SE Design and Consulting (2009) Inc.

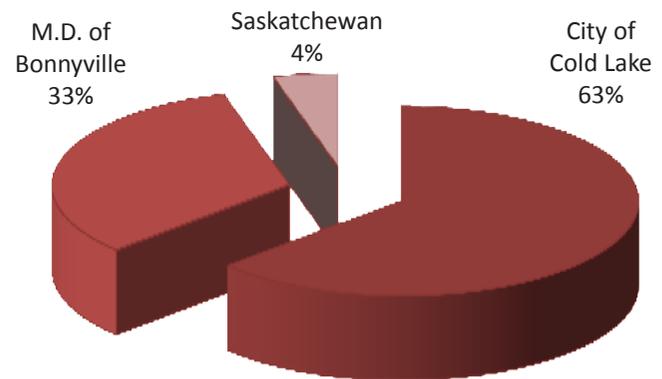
Shell Canada Ltd.  
Site Energy Services Ltd.  
SureFlow Consulting  
Services (1992) Inc.  
Tangles  
Tervita Corporation  
The Wolf 99.7 FM  
Thinkwerx Inc.  
Todd & Drake LLP  
Tri City Developments Inc.  
Tri-City Contracting  
Tri-City Mall  
Tri-Town Telecom  
Value Drug Mart  
Value Master Homes  
Weld-Tech Services Inc.



# Cold Lake Fire-Rescue

The Cold Lake Fire-Rescue is made up of three full-time staff and more than 60 volunteers. The services the fire rescue department provides to the City are fire prevention/life safety presentations and activities, fire inspection and investigation, fire suppression, rescue, hazardous materials response and public assistance. The City of Cold Lake maintains a "Public Fire protection Classifications" of six (6) with a "Dwelling Protection Grade of 3A". Each of our members are comprehensively trained in fire and rescue techniques through in-house and extension course delivery and weekly skills maintenance training. Professional certification is achieved through the Alberta Emergency Management Agency. Our many volunteers come from a diverse range of backgrounds. From mechanics to teachers, engineers to hockey moms and everything in between. Some of our former members have established full time Fire service careers in other locations. The Cold Lake Fire-Rescue Service is a community Based organization that promotes and supports the local community and the various groups within it. The following is a breakdown of the hours the City's fire fighters put in throughout 2011.

- 2956.5 hours - Tuesday night weekly skills maintenance and meetings
- 4383.0 hours - Fire call turnout hours for the 270 fire calls in 2011
- 978.5 hours - Extra duty hours (this number includes Duty Crews done every two weeks to keep the stations in order, teaching courses locally and regionally as well as special project work.)
- 3886.5 hours - Volunteer hours (this includes taking additional training such as weekend courses, work around the fire station, supporting local charities and organizations, parades, etc.)
- 12,204.5 hours - Total hours for 2011 for all Cold Lake Fire Rescue fire fighters.



MONTH	TOTAL	Structure Fire	Vehicle Fire	Vehicle Accident	Alarm	Wildland Fire	Misc. Fire	Public Assist	Hazmat	Other
Jan	10	3	1	3	2	0	1	0	0	0
Feb	15	0	0	2	12	0	0	1	0	0
Mar	17	0	0	1	12	0	3	0	0	1
Apr	19	0	1	2	11	0	2	1	0	2
May	29	2	2	3	6	7	2	6	0	1
Jun	32	3	2	9	9	1	0	6	1	1
Jul	25	0	0	5	9	1	2	7	1	0
Aug	25	1	0	7	7	1	2	4	2	1
Sep	29	1	2	7	8	3	2	4	0	2
Oct	29	1	0	5	14	1	0	6	0	2
Nov	22	1	2	4	5	2	3	4	0	1
Dec	18	2	0	2	6	0	0	8	0	0
<b>TTL YEAR</b>	<b>270</b>	<b>14</b>	<b>10</b>	<b>50</b>	<b>101</b>	<b>16</b>	<b>17</b>	<b>47</b>	<b>4</b>	<b>11</b>
% Total	100.0%	5.2%	3.7%	18.5%	37.4%	5.9%	6.3%	17.4%	1.5%	4.1%

The above chart is a breakdown of when and what type of fires Cold Lake Fire Rescue attended in 2011. Overall, 63% of responses were in the City of Cold Lake, 33% were in the M.D. of Bonnyville and the remaining 4% were in Saskatchewan.



# Community Peace Officers

The City of Cold Lake's Municipal Enforcement Department's mission is to provide the highest level of service to the residents in our community by performing its duties in a professional, transparent and efficient manner ensuring our City remains a safe and enjoyable place to live. In 2011, some of the highlights include expanding the department by hiring a third Peace Officer, the start of the photo enforcement program, participation in the RCMP's cop card program, switch to a new reporting program and a new crest design.

Some of the roles the Peace Officer have are:

- To promote and contribute to the safety and well-being of the City and its citizens through education and enforcement
- Conduct proactive patrols and enforce certain municipal bylaws and provincial acts
- Provide animal control for the City and for 4 Wing
- Respond to complaints from the citizens
- Assist other agencies, such as RCMP, Fire, Ambulance, during emergency incidents
- Assist with special events such as Canada Day, Race the Base, Santa Claus Parade, etc.
- Operate the City's photo enforcement program

## 2011 FAST FACTS

- More than 750 violation tickets were issued for various infractions, including more than 270 photo enforcement warning tickets. Speeding infractions made up 75% of all violations.
- More than 1000 occurrences and complaints were dealt with, which is the second highest volume of calls on record. Animal complaints made up more than 47% of issues dealt with.
- Officers picked up more than 160 animals and took them to the Cold Lake Humane Society.



In mid 2011, the City faced several intense summer storms which brought down trees and power lines, with rain and hail causing property damage and flooding roads. Peace Officers were among first responders, assisting the fire department and City cleanup crews by providing traffic control.



The new crest designed in 2011 more accurately defines Community Peace officers as City of Cold Lake Employees. This crest will appear on all uniforms and fleet vehicles.

# Royal Canadian Mounted Police



The Royal Canadian Mounted Police at Cold Lake currently has a detachment strength of 34 personnel comprising of the following categories of employees:

1 Staff Sergeant	4 Corporals	4 Municipal Employees
1 Sergeant	22 Constables	2 Public Servants

The detachment area is geographically very large and diverse with policing responsibilities to the City of Cold Lake, MD of Bonnyville, Cold Lake First Nations and the Elizabeth Metis Settlements.

The RCMP at Cold Lake is fortunate to have the resources to provide all residents and communities we serve 24 hour policing every day of the year. Ensuring that on duty RCMP members are available at all times, promotes greater service delivery and timely responses. Cold Lake Detachment has three Watches of Personnel who provide first responder duties and investigations to the communities. Each watch works under the direct supervision of a Corporal Supervisor.

Each year the RCMP prepares a complete and comprehensive annual report to reflect policing services provided to the Cold Lake Region. The report also contains annual statistics for the Cold Lake Victim Services Society. Anyone who is interested in obtaining the entire report is encouraged to contact the Cold Lake RCMP Detachment at 780-594-3302 extension 0.

In 2011, members from the Cold Lake RCMP teamed up with Cold Lake Victim Services, 4 Wing Military Police, MD of Bonnyville Peace Officers and the City of Cold Lake Community Peace Officers to develop trading cards. Youth in the area took the time to obtain the full collection for a chance to win prizes at the end. This initiative was to educate youth on the role the members of the organizations involved play in the area and to develop stronger relationships. This project was sponsored by Cenovus Energy.

City of Cold Lake Comparison	2011 Total	2010 Total
Traffic Offences CC	250	248
Traffic Offences Accidents	538	599
Traffic Reported Provincial	1288	923
Provincial Statutes	267	413
Other Criminal Code	764	733
Drug Enforcement	105	60
Crimes Against Persons	341	402
Crimes Against Property	1040	1041



# Planning & Development

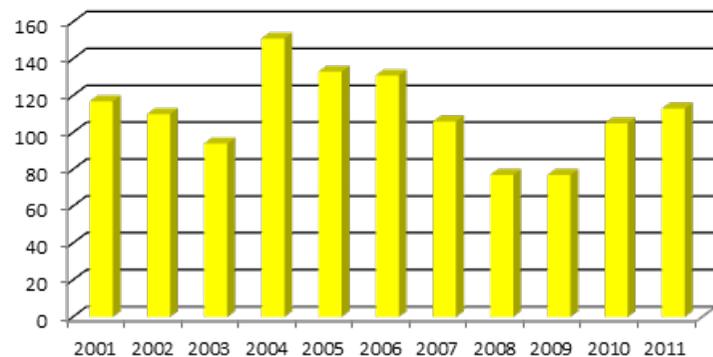
The Planning and Development Division is responsible for all planning and development activity for the City of Cold Lake including coordination of the development and implementation of a long-range Strategic Plan and Municipal Development Plan for the City. A primary goal of this department is to ensure the orderly development of the City of Cold Lake and ensure that buildings are constructed in accordance with the Alberta Safety Codes. The Safety code services contract was established for a 5 year term with Accucode Inspections Ltd.

2011 saw the adoption of two significant Bylaws that will impact land development:

- Bylaw No. 381-LU-10, The Lakeshore Area Redevelopment Plan. The goal of this plan is to guide development and redevelopment in the Lakeshore area to produce a vibrant “Urban Village” incorporating both commercial and residential uses that capitalize on Cold Lake’s beautiful lakeside setting.
- Bylaw No. 421-LU-11, Northshore Area Structure Plan amendment. This plan is to support the long term development of an area approximately 245 hectares in size within Cold Lake North.

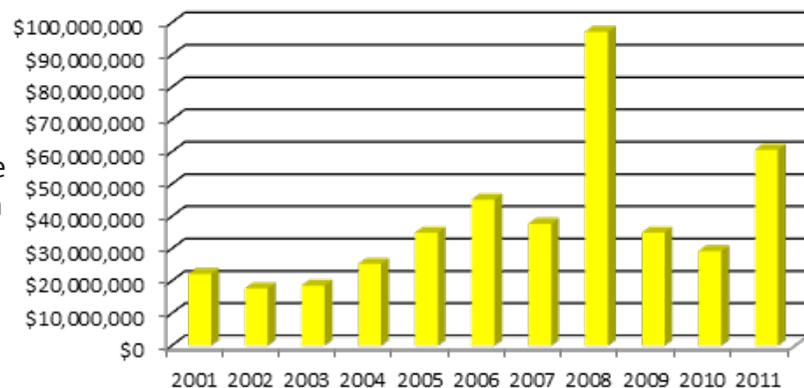
## HOUSING STARTS

After peaking in 2004, housing starts began to decline until 2008. There was an increase of approximately 29% between 2009 and 2011. There were 107 housing starts in 2011.



## VALUE OF BUILDING PERMITS

2011 saw a substantial influx in the value of building permits issued by the City of Cold Lake. The increase was approximately \$30 million; more than doubling the 2010 total.



# Census Statistics

In 2011, the Federal Government completed its census. According to the information released, the City of Cold Lake's population grew more than 15% from 2006 to 2011. The recorded population according to the Statistics Canada is 13,839. For Alberta, an increase of nearly 11% was seen in the research from 2006 to 2011, the province's total population is now approximately 3,645,257.

In 2012, Council passed a motion to conduct a municipal Census. The results also showed an increase in population, the 2009 municipal Census results showed a population of 13,924 and the 2012 results were 14,400, an increase of 3.4%. According to the 2012 Municipal Census, approximately 50% of the population are 30 years of age or younger. The top two employers remained the Federal Government and the Oil and Gas industry, with the Oil and Gas industry moving to the number one employer in Cold Lake in 2012.

Source: Statistics Canada 2011 Federal Census & City of Cold Lake 2012 Municipal Census

## Cold Lake Museums

The Cold Lake Museums is a multi-themed facility operating out of the now defunct 42 Radar Squadron Cold War Era Radar Station. The museums include an Aboriginal Museum, Pioneer Heritage Museum, Oil & Gas Interpretive Museum and the Cold Lake Air Force Museum.



We operate from the long weekend in May until the long weekend (Labour Day) in September and are open every day.

Hours of Operation:

Mon - Wed: 10am - 4pm      Sat: 10am - 4pm  
Thurs: 10am - 8pm          Sun: 12pm-4pm

## Cold Lake Public Library

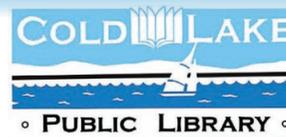
Connecting People Everywhere to Information  
Cold Lake Public Library is proud to offer two locations.

Grand Centre Branch  
Cold Lake South  
5513B-48 Ave.  
(780) 594-5101

Harbour View Branch  
Cold Lake North  
1301-8 Ave.  
(780) 639-3967

[www.library.coldlake.ab.ca](http://www.library.coldlake.ab.ca)

- Free Public Internet Access
- Home Resources Centre
- Daisy Reader and Tapes
- Assistive Technology
- Micro-fiche Reader
- Video Conferencing
- Free On-Line Databases
- Art Lending Program
- One on One E-Book Training
- Teen Tech Squad
- School Mascot Visits
- 2011 Summer Reading Program



# Infrastructure Services

The City of Cold Lake's Infrastructure Services department encompasses many different areas including engineering, water and waste water treatment, waste and recycling, roads and mapping. In 2011, this department worked on and completed many projects including paving 47 Avenue and 55 Street, upgrades to the Iron Horse Trail Staging Area, improvements to the Building 5 reservoir, a transportation study, 16 Street road improvements, Building 1 Force Main improvements and upgrades to the Kinosoo Beach Sanitary Sewer. The following are several of the other Infrastructure projects from 2011.

## HIGHWAY 28 TWINNING PROJECT

In order to accommodate the increasing traffic flow through Cold Lake, the City started the Highway 28 twinning project in 2009. Highway configuration from 54 Avenue to 57 Avenue is four-lane urban undivided roadway, from 57 Avenue to 16 Street four-lane divided roadway, from 16 Street to 12 Street four-lane urban undivided roadway and two-lane urban undivided roadway from 12 Street to 10 Street.

The project also included storm water management through curb and gutter in urban sections and through ditch systems in the rural sections, street lighting, new traffic signals, improved signage, intersection improvements, line painting and asphalt overly.

Construction completion was scheduled for fall 2011 but due to wet weather during the 2010 and 2011 construction season progress was slowed. The significant portion of this project was completed by the end of the 2011 construction season and is now scheduled for completion in the fall of 2012.

The budget for the twinning project was \$26.4 million and is funded by the Government of Alberta.

## ENGLISH BAY ROAD PHASE 2 AND 3

With more than 2,000 vehicles per day English Bay Road is a Major Collector roadway bordering the MD of Bonnyville and the City of Cold Lake, servicing residents from both municipalities and Cold Lake First Nations. This roadway also services attractions such as the Cold Lake Fish Hatchery and the provincial campground. The roadway was improved from a heavily deteriorated cold mix surface to a new hot mix surface complete with proper lane widths and line painting. There were also a number of geometric improvements to meet Transportation Association of Canada guidelines for safe roadway design. In all, the project was a success with many positive impacts for the City of Cold Lake including safer pedestrian mobility, much safer access to the Cold Lake First Nations and fewer accidents. This project was started in 2008 and completed in 2011.

The total budget for the English Bay Road Phase 2 and 3 project was \$5,326,440.00 and was funded by the Canada-Alberta Municipal Rural Infrastructure Fund.

## BUILDING #9 LIFT STATION AND FORCE MAIN IMPROVEMENT PROJECT

Building #9 and the attached force main can be considered the City's most critical piece of infrastructure because all sanitary wastewater within the City of Cold Lake is received at this station. Building #9 pumps out wastewater through a force main to the wastewater treatment facility outside of the City of Cold Lake (also known as the Lagoons). The force main to the lagoons is approximately 8km in length.

Many improvements were made to these facilities starting in the Spring of 2012. The budget for this project was \$4.34 million.

### FAST FACTS

- The City of Cold Lake Transfer Station received more than 8,915 tons of solid waste.
- There was a total of nearly 988 tons of compost collected and dropped off at the Transfer Station.
- The City of Cold Lake uses approximately 6700 cubic meters of treated water every day.
- The City had a total of 2,038,456 cubic meters of sewage inflow in 2011.

### TIRE MARSHALLING PROGRAM

On January 5th, 2012, a ribbon cutting marked the official opening of the City of Cold Lake's tire marshalling program at the City's Transfer Station. This new area was fully funded by the Alberta Recycling Management Authority after a request was made in 2011 by the City. Residents are encouraged to take their old tires to the Transfer Station's Tire Marshalling Area. When the area begins to fill, the tires will be trucked out for recycling.



# Human Resources

The City of Cold Lake Human Resources Department consists of four staff, the HR manager, HR Assistant, Payroll & Benefits Administrator and Safety Advisor. The Safety Advisor is the newest position to the department, the role of this position is to provide a wide variety of service levels within the HR Department by providing advice regarding coaching and mentoring techniques related to safety training as well as responding to all contractor and employee inquiries regarding safety issues for the City in a fair, consistent, professional and timely manner.

This department provides services to all employees by fostering a culture built on corporate values, promotes employee well-being and continually strives to be a competitive employer that attracts and retains qualified staff for the City of Cold Lake. The City of Cold Lake also offers competitive wage and compensation and benefits packages. One of the other major benefits to working with the City of Cold Lake is there is room for growth through education and a wide variety of positions available within the organization.

In 2011 49 summer students hired. As the City grows, the organization's work force grows as well, last year there were eleven new positions created and filled with the City.

Anyone wanting to become part of the City's team is encouraged to apply by mail, email, fax or by dropping off their resume and application at City Hall. All job openings are available to view online at [www.coldlake.com](http://www.coldlake.com) and also weekly in the Cold Lake Sun.

Human Resources contact information:

City of Cold Lake

5513-48 Avenue

Phone: 780-594-4494

Fax: 780-594-4041

Email: [humanresources@coldlake.com](mailto:humanresources@coldlake.com)



## Become a part of our team!



- ◆ Training and development
- ◆ Flexible work schedule
- ◆ Competitive wages



- ◆ Safe working environment
- ◆ Advancement opportunities
- ◆ Exceptional benefits package



Start a new career with us and make  
a difference in your community.

[www.coldlake.com](http://www.coldlake.com)

# Information Services Technology

## **2012 Information Systems Technology Policy:**

The City of Cold Lake provides computer devices, networks, and other electronic information systems to meet missions, goals, and initiatives and manages them in a manner that maintains the confidentiality, integrity, and availability of its information assets. The I.S.T. department, in collaboration with all City departments is working to revise the current Information Technology policy in order to update and re-establish acceptable and unacceptable use of electronic devices and network resources at the City of Cold Lake.

## **Role of the Information Systems Technology Department**

The Information System Technology staff works closely with all City Departments to implement protect and manage the security of data. The IST Department is currently responsible for the City's data and voice communications networks, dealing with items such as Internet/Intranet securities, software and server applications as well as maintenance of all computer systems used by City facilities and its work locations. The goal of the IST department is to work with all City departments in order to streamline and track data to identify current opportunities that may be available, and if possible implement those opportunities to maximize City resources and enhance departmental operations.

## **The 2012 Information Systems Technology Strategy:**

The focus of 2012 will be to implement an effective transition from a paper style network to a paperless electronic document and information storage and retrieval system. This type of system would be designed to improve our capabilities in terms internal/external communications, mobile computing and asset management, as well as the ability to maximize the delivery of business strategies with both our consumer and customer base clients.



# The City invests in you

City of Cold Lake Council allocates funding in each budget to support the groups and events in the community. Each request is considered and the City strives to make fair contributions that make a difference in Cold Lake and to the individuals who dedicate their time to these deserving causes.

Some funding is also distributed after recommendations are made by organizations such as the Cold Lake and District Family and Community Support Services and the Recreation and Culture Advisory Committee.

In 2011, the City of Cold Lake proudly supported many local events and organizations on behalf of our residents with a total of more than \$500,000.00

## Here are some them...

Cold Lake Seniors Society  
Lakeland Humane Society  
Cold Lake Museum Society  
Cold Lake Regional Chamber of Commerce  
4 Wing Cold Lake  
Lakeland United Way  
Cold Lake Agricultural Society  
Lakeland Relay for Life  
Dr. Margaret Savage Crisis Centre  
Hearts for Hospital  
Kinosoo Performing Arts Society  
Big Brothers/Big Sisters  
Cold Lake Public Library  
Kid's Time Out Cold Lake Society  
Cold Lake Bully Free

Grand Centre Playschool  
Assumption Parrish  
Community Future Lakeland  
St. John the Evangelist Anglican Church  
Cold Lake Off Campus School  
4 Wing Military Family Resource Centre  
Lakeland Gymnastics Club  
Cold Lake Junior B Ice Hockey Club  
Cold Lake Middle School  
Cold Lake Victim Services  
Portage College  
Canadian Red Cross Society  
North Star Elementary School  
Holy Cross Elementary School  
Cold Lake Native Friendship Centre



# Staying on top of City information



Listen every other Wednesday morning at 7:00 on K Rock 95.3 fm to Feedback with Mayor Craig Copeland.

The City of Cold Lake now has it's own Facebook page!  
"Like" us and get regular updates on City events and programs.



Visit us at our website at [www.coldlake.com](http://www.coldlake.com) for the most current City of Cold Lake information.

Also, check out the City Page in the Cold Lake Sun every Tuesday. There is always something new and exciting to read about.



# Cold Lake Agricultural Society

Sixty five years is a cause for celebration under any circumstances, but for a group of volunteers working in a community that has seen the growth and change that Cold Lake has, it is all the more remarkable.

On behalf of the City of Cold Lake, congratulations go out to the Cold Lake Ag Society: This year marks the 65th that the group has served the community.

The Cold Lake Agricultural Society had its roots formed from a divisive farmers' strike that took place in 1946.

Politics during the strike left bitter sentiments between some people in the area and so a group was formed to bring positive change to the community.

On June 14, 1947 they organized a group, originally known as the United Farmers of Alberta, Local #226. The original group of volunteers, which would reorganize into an Agricultural Society in 1951, made its first order of business to organize a fair for the area, with the event being held in 1947.

The same year, the group also recruited dentists to come to town once a month and began a petition to bring the railroad from LeGoff across the Beaver River, which resulted in the building of the trestle bridge.

They did not stop there. In the '50s, the society helped start the process of bringing electricity and telephone lines to the area.

It was in 1969 that the society hosted its first stampede and, each year since, over 225 volunteers continue to put in the 1,800-plus hours of work it takes to host the annual Cold Lake Stampede.

The '70s saw the society help finance and build the Grand Centre Arena, which was paid off by the MD of Bonnyville in the 1980s.

It was then donated to the then Town of Grand Centre to operate.



# Serving Cold Lake for 65 years!

Through major needs for infrastructure, recreation facilities and the amalgamation of Medley, Grand Centre and the Town of Cold Lake, right up to the present day, the one constant in the community has been the dedication of the Cold Lake Ag Society's volunteers and their tireless commitment to making the area a better place for all to live.

Cold Lake Mayor Craig Copeland noted that the volunteers' work has ensured the group's sustainability and financial viability with little help from the local municipal governments that have come and gone throughout its time. And yet they've given so much back.

"It's a rare thing to see a volunteer group that is so successful for so long," Copeland said. "One look at the list of what they have accomplished speaks volumes about their commitment. This community has been very fortunate to have such a dedicated group. I know they'll still be working in the community another 65 years from now."

The true "Home of the Volunteers," in July 2010 the Cold Lake Ag Society celebrated its final mortgage payment on the Bingo Hall, a facility built to help out all the other non-profits raise funds for their causes.

And the volunteers, many of whom are third and fourth generation Ag Society members, show no signs of slowing down: They set the standard as one of the most active Ag Societies around.

This year they started an extensive Beautification Project to transform Exhibition Park Grounds. The project includes new trails for horseback riding, upgrades to rodeo facilities and the parking lot and the planting of over 2,200 seedlings.

After 65 years, the Cold Lake Ag Society continues to provide the City of Cold Lake with a strong link to the past while remaining an important part of the community's future.

Congratulations to the Cold Lake Agricultural Society on 65 years, and here's to wishing them many more to come.



# Contacting us

## CITY HALL

5513 - 48th Avenue  
Cold Lake, Alberta  
T9M 1A1  
Phone (780) 594-4494  
Fax (780) 594-3480  
Open Monday to Friday  
8:30am to 4:30pm

## CITY FACILITIES

### Cold Lake Marina

802 Lakeshore Drive  
780-639-3316

### North Arena

1730-6 Street  
780-639-2936

### Cold Lake Peace Officers

5513-48 Avenue  
780-594-1345

### Cold Lake RCMP

4710-55 Street  
780-594-3302

### Public Works Shop

1515-16 Street  
780-594-4496

### Cold Lake & District FCSS

5607- 54 Street  
780-594-4495

### Cold Lake Fire Rescue

718-10 Street/5205-55 Street  
780-594-4494

### Water Treatment Plant

102-10 Street  
780-594-4498

### Cold Lake Energy Centre

102 7825-51 Street  
780-639-6400

### Cold Lake Transfer Station

780-812-9198

