



Compost Disposal Policy

POLICY NUMBER: 193-OP-15

Approval Date: April 28, 2015

Revise Date:

Motion Number: CM20150428.1010

Repeal Date:

Supersedes:

Review Date:

1.0 Policy Intent

The City of Cold Lake is committed to providing good quality Organic material from its Organics Recycling Program for use by City of Cold Lake residents, not-for-profit organizations and City staff for City projects.

2.0 Purpose

The Purpose of the Organics Policy is to provide a framework for the distribution of organic material from the City's Organic Recycling Program to the residents of Cold Lake, not-for-profit organizations and for the City's own use. This will allow all material collected through its Organic Recycling Program to be processed and turned into compost ready for re-use ensuring the City of Cold Lake's continued commitment to waste reduction.

3.0 Policy Statement

The City of Cold Lake will provide an efficient and cost effective means of carrying out an Organics Recycling Program to:

- 3.1 Reduce and divert organic material from going to landfill;
- 3.2 Provide good quality compost material as the end product of the organic recycling program back to the community;
- 3.3 Ensure its continued effort to reduce our impact on the local environment by offering good quality compost material to the community.

4.0 Definitions

- 4.1 Self-Serve Compost – Customer will load the compost material themselves using either their own tools or supplied on-site. No mechanically/electrically powered equipment/tools allowed.

- 4.2 Full-Service Compost – The City crew will load the compost using City equipment as per the fee defined in the policy. A minimum bulk purchase is required to use this service as per the policy.

5.0 Managerial Guidelines

- 5.1 Availability of Compost material:
 - 5.1.1 The compost material will be available for collection during regular hours of operations during specific collection periods as determined by the Administration;
 - 5.1.2 Collection time frame will be advertised;
 - 5.1.3 In establishing collection periods, the amount of Compost material shall be considered.
- 5.2 Self-Serve Compost material will be available free of charge to the following only:
 - 5.2.1 Residents of the City of Cold Lake for their own non-commercial residential needs – a maximum of 100 kg per visit;
 - 5.2.2 Not-for-profit organizations – a maximum of 1000 kg per season. To generate funds for the organization, the not-for-profit organization is allowed the resale of the compost material;
 - 5.2.3 Commercial companies/contractors will not be permitted to free self-serve compost material;
 - 5.2.4 City of Cold Lake Departments for City projects – no maximum limits.
- 5.3 Users must report to the scale house before entering or leaving the site;
- 5.4 Full-Service Bulk Compost material available for a fee to the following only:
 - 5.4.1 Residents of the City of Cold Lake for their own non-commercial residential needs;
 - 5.4.2 Not-for-profit organizations – to generate funds for the organization, the not-for-profit organization is allowed the resale of the compost material;
 - 5.4.3 Commercial Companies/Contractors
 - 5.4.4 Users will need to have their own vehicle/trailer/equipment appropriate for the quantities requested for hauling from the site and tarps to secure loads.
 - 5.4.5 A minimum charge as per the fee schedule is applicable to use the full-service bulk compost option.
- 5.5 Fee for the full-serve loading and sale of bulk material will be:
 - 5.5.1 set annually to offset the operational costs of the organics recycling program;
 - 5.5.2 charged as per the weight calculated at the weigh scale at the waste management facility at the rate as set by this policy;
 - 5.5.3 the rate will be as outlined in Schedule “A”

6.0 Material Use

- 6.1 Flower beds and vegetable gardens
- 6.2 Top Soil for lawns
- 6.3 Landfill cover
- 6.4 Any other use appropriate for the application of compost material.

7.0 References

- Material Analysis by the Canadian Council of Ministers of the environment, guidelines for Compost Quality (CCME, 2005)

8.0 Persons Affected

Infrastructure Services Department
Any City of Cold Lake Department requiring compost material
City of Cold Lake Residents
City of Cold Lake Not-For-Profit Organizations

9.0 Revision/Review History

- Amended February 27, 2024 by Motion No. CRM20240227.1008 – Sections 3.3, 4.0, 4.1, 4.2, 5.0, 5.1, 5.1.1, 5.1.2, 5.1.3, 5.2, 5.2.4, 5.3, 5.4, 5.4.1, 5.4.2, 5.4.3, 5.4.4, 5.4.5, 5.5, 5.5.1, 5.5.2, 5.5.3, 6.3, 6.4 and added Schedule “A”.

March 5, 2024
Date

March 5 2024
Date



Chief Administrative Officer


UA
Mayor

Schedule "A" to Compost Disposal Policy No. 193-OP-15

FEE FOR SALE OF BULK COMPOST MATERIAL

| S. No | Description | Fee |
|-------|--|--|
| 1. | Bulk Compost using the full-service option | \$10 per 100 kg (minimum charge of \$50) |